

**CONFIDENTIAL**

4 February 1947

*Del. 57  
Gulbien*

MEMORANDUM FOR THE ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS

Subject: Authority to Approve Payment of Tuition  
Expenses from Unvouchered Funds for CIA  
Employees Attached to the Office of Special  
Operations

1. Authority is hereby delegated to the Assistant Director for Special Operations to approve the advance of funds, accountings for funds, and reimbursement of expenses for the payment of tuition costs and other directly related expenses, including necessary travel expenses incurred, where it has been determined by the Assistant Director for Special Operations that, for reasons of immediate operational necessity, such employee should receive prescribed schooling.
2. There shall be prepared in each case, by the Branch Chief concerned, a full recital of the facts in order that a determination may be made by the Assistant Director for Special Operations that such expenditures are necessary in the operations of CIA.

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JOHN S. VANDENBERG  
Lieutenant General, U. S. A.  
Director of Central Intelligence

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